

## **Northridge Student Ministry Internship**

The teenage years are a pivotal time for faith development. It's a time of putting faith into action to experience what God is doing in each teen and in the world around them. At Northridge, we've created an experience (NSM) that middle and high school students want to be a part of. NSM exists to help every student **believe** in Jesus, **belong** in community, and **become** more like Jesus. Our student programming includes biblical teaching, live worship, and the opportunity to build authentic and healthy relationships through small groups. We have a service for middle school and another for high school. Our weekly attendance is around 130 students and 40 volunteers.

### **About the Internship:**

There has never been a more dire need for people to lead in ministry. Often the best way to learn about ministry and how to be an effective leader requires you to go all in and just do it. This internship is designed to be an apprentice-style internship with fully immersive experiences. The position requires you to be in person, serving on site under the supervision and direction of the Student Pastor. You'll be expected to work around 20-30 hours per week on site (some Saturdays and evenings). Be open to different time expectations based on location and need to travel. This internship will help you to grow in many areas of leadership.

### **Qualifications For Interns:**

- Enrolled in a College/University
- A desire and call into full-time ministry
- A humble attitude
- A commitment to growing students and this ministry
- Flexible and adaptable
- Team leader and team builder

### **Areas of Growth and Leadership:**

- Involvement in all programming
- Teaching 2/3 times a year in high school and middle school
- Help plan and run games
- Help lead small groups
- Help with planning and attend camp/retreats for middle school
- Help with planning and attend camp/retreats for high school
- Learn how to maintain and adhere to a budget
- Learn how to create a sermon calendar

- Attend weekly staff meetings
- Adhere to weekly one on one development meetings with Student Pastor
- Lead trainings for small group leaders and coaches
- Complete behind the scenes administrative duties
- Continued communication with leaders, parents, and students

**Responsibilities:**

**Admin:7hrs**

- Weekly communication with parents (MSM or HSM)
- Weekly communication with leaders (MSM or HSM)
- Weekly communication with positional coaches (MSM or HSM)
- Order meals for gatherings (MSM or HSM)
- Create graphics/slides/bumpers for events and messages (MSM or HSM)
- Create/maintain/communicate student event calendar (MSM or HSM)
- Assist worship team setup (MSM or HSM)
- Track attendance (MSM or HSM)
- New Student follow-up (MSM or HSM)
- Additional Retreat/Camp tasks (MSM or HSM)

**Leadership Development:7hrs**

- Bi-weekly coach/leader development (MSM or HSM)
- Run/Manage Coach/volunteer teams (Welcome, Social Media, Host, Worship, Tech, Setup, Prayer)
- Weekly personal leader encouragement (MSM or HSM)
- Weekly personal student encouragement (MSM or HSM)
- Lead games/message/hosting/closing (MSM or HSM)
- Attend and participate in retreat/camp planning meetings (MSM or HSM)
- Attend Family/NextGen team meetings
- Attend staff huddles (Monday & Sunday)

**Serving/Support:6hrs**

- Lead Small group (MSM or HSM)
- Assist at FCA (MSM or HSM)
- Sunday serving position
- Be present at "All Staff" events
- Attend school events

**Compensation and Time Off:**

**Pay:** \$300/week for 52 weeks.

*Additional stipend for overnight events:*

- \$25/ day for weekdays
- \$100/ day for weekends

**Time Off:**

**Holidays:** The office is closed on these holidays. You will receive your normal pay for these days.

- MLK Day
- Monday after Easter
- Memorial Day
- July 4th
- Labor Day
- Thanksgiving Day
- December 25-Jan 1 – Staff is expected to do what is necessary to prepare for services during that time.

**Floating Holidays:** After a retreat or camp you are allotted one day the next week to take off. Use that as a day to rest and refuel.

**Requested Time Off:** As a Student Ministry Intern who is enrolled in college, we understand that you are given breaks from school; however, any time that is requested off during those breaks will go unpaid.

Print: \_\_\_\_\_ Date: \_\_\_\_\_

Sign: \_\_\_\_\_ Date: \_\_\_\_\_